

# **ANNOUNCEMENT**

## **Hiring American Sign Language Community Safety Ambassadors**

The Seattle Office of Emergency Management is hiring community members who can teach basic disaster preparedness skills (ways to be safer during a disaster such as an earthquake or winter weather), provide 911 outreach and education, and teach hands-only CPR to individuals with hearing loss or Deaf. The ideal candidate is a trusted community member, has knowledge of the community they will be training, can communicate using American Sign Language, identifies with and has a sense of service to the community, is comfortable speaking publicly and can demonstrate leadership ability.

There is currently a vacancy for **one American Sign Language preparedness trainer**.

### **More about the position**

Community Safety Ambassadors will be hired as service vendors to provide public disaster preparedness education to community members. Positions are funded through limited grant funding. Seattle OEM provides training to selected candidates on preparedness messaging and materials.

### **Criteria for Selection**

**Successful candidates will meet these requirements:**

- Fluent in American Sign Language
- Ability to read and communicate in English
- Ability to learn and use virtual meeting platforms such as Microsoft Teams
- Provide effective communication in a video environment/and or on-site services environment
- Be able to give examples of their community involvement and relationships
- Ability to conduct culturally appropriate outreach activities and presentations
- Ability to work a flexible work schedule
- Be able to provide a completed W-9 form
- Ability to attend a virtual interview with Seattle Office of Emergency Management staff member (accommodations will be provided at candidate's request)

Hearing ASL interpreters will be required to provide proof of ASL certification/credentials.

If selected, all trainers will be asked to commit to the following:

- Identify community groups to reach out to for presentations and other events.
- Able to utilize technology and programs such as Microsoft Teams and Skype to reach out to community.
- Schedule trainings and workshops for target groups
- Attend required trainings scheduled by OEM staff
- Dedicate at least 2 hours a month teaching basic emergency preparedness to a variety of community groups.
- Assist Outreach and Training Specialist on outreach projects that may include: interpreting, translating, and developing outreach and presentations to the community.

Work is on demand as events are scheduled. Hours will be variable, part-time and as available. Anticipate, working mostly on weekends and evenings. There will be some weekday work as well.

**Compensation** Work will be part-time and on a contract basis. Community Safety Ambassadors will be paid \$25-30 per hour for doing education and outreach and \$20 per hour for required internal trainings.

### **About the Program**

The Seattle Office of Emergency Management (OEM) is dedicated to reducing the amount of harm, preparing our community, and speeding recovery when a disaster strikes. This work begins by educating community members about how to protect and prepare themselves. Selected candidates will provide outreach and training as part of OEM's Community Safety Ambassador program which focuses specifically on reaching Seattle's diverse, immigrant, refugee, limited English speaking communities, and people with disabilities to encourage emergency preparedness for an array of disasters (earthquakes, winter weather, urban flooding, etc.). Community Safety Ambassadors will receive training from Office of Emergency Management public education staff to ensure that they are up to date on emergency preparedness messages and topics.

### **How to Apply**

- Complete the included questionnaire
- Gather any supplemental materials you feel are important (resume, cover letter etc.)
- Email the completed form and any supplemental materials to Tey Thach at [tey.thach@seattle.gov](mailto:tey.thach@seattle.gov) by Friday, 10/01/2021, 5:00 PM.

**Top candidates will be invited for interview.**

### **Questions?**

Please contact Tey Thach at [tey.thach@seattle.gov](mailto:tey.thach@seattle.gov) or [206.491.6060](tel:206.491.6060)

## QUESTIONNAIRE

First and Last Name: \_

E-mail Address: \_

Mail Address: \_

Phone Number: \_

**1.) For each language that you speak please rate your ability level. Please indicate yes or no if you can read and write in those languages.**

A) Very good to fluent - Able to speak at a level equivalent to that of a native speaker and reflect the cultural standards of the country where the language is natively spoken.

B) Fair to intermediate - Able to participate effectively in most formal and informal conversations but with some imperfections.

C) Basic - Able to maintain very simple face-to-face conversations on topics you are familiar with.

Language	Rate Speaking Ability	Reading	Writing
English			
Spanish			
Vietnamese			
Arabic			
Khmer			
Tigrinya			
Amharic			
American Sign Language			

**2.) Please tell us about your community involvement and what makes you qualified to teach people from hard of hearing and Deaf communities.**

**3.) How would you reach community members or groups to get emergency preparedness education to them?**

**4.) What community group(s) would you work best with and what experiences do you have to help you be able to provide appropriate outreach activities and presentations to them?**

5.) Please provide examples of when you have led a group activity or done public speaking in ASL.

6.) Are you able to provide a W-9 form if selected?

Yes

No

7.) Please list up to three references that would know of your community involvement, leadership and public speaking ability. Please include contact type (Personal, Professional)

First and Last Name	Contact Type?	E-mail	Phone

Feel free to attach any additional information you think will help in our selection

